Workers' Compensation Cost Reduction Programs
Checklist

Do you have ?

Hiring / Employment Practices:

	YES	NO
Pre-employment Screening		
Pre-employment Medical Exams		
Job / Task Analysis		
Recent Changes for ADA and / or SB 198		
Changes in Hiring Policies (for Workers' Comp benefits)		
New Employee Orientation Program		

Training Programs:

Regular Supervisor Training		
Regular Management Training		
Regular Employee Training		
Written Employee Training Programs		
Vocational Rehabilitation		

Health and Safety Standards:

Safety Training Program		
Safety Incentive Program		
Safety Committee Program		
Pro-active Accident Prevention Program		
Pro-active Stress Identification Program		
Improved Safety Equipment		

Legal Positioning:

Litigation Management		
Fast Legal Action Program on Workers' Comp Claims		
Close Working Relationship with Legal Firm(s)		
Pro-active Liability Reduction Program		
Legal Review Before Termination		
Identification of Potential Fraud		

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Do you have ?

Health Care / Claims Management for Workers' Comp:

	YES	NO
Medical Clinic / Network Program (HMO's, PPO's, etc)		
Negotiated Rates with Providers		
Fee Schedule Compliance		
First Aid Programs		
On-site Medical Personnel		
Return to Work / Modified Duty Program		
Pre-Certification of Hospital Admissions		
Medical Bill Audits		
Utilization Review		
Coordination with Group Health Program		
Improved Insurance (or Claims) Management		
Claims Administration Audits		
Close Working Relationship with Medical Providers		
Close Working Relationship with Insurance Company		
On-site Physical Fitness Training		
Family Physical Fitness Incentive Program		

Organizational Structure / Corporate Culture:

	YES	NO
Policy Statement / Management Support		
Management / Supervisory Accountability Program		
Management / Supervisory Incentive Program		
Cost Control Incentive Program		
Management / Employee Communications Program		
Improved Information Systems Program		
Improved Paper Files / Record-Keeping Program		
Use of Case Managers		